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DEPARTMENT OF LAW AND PUBLIC SAFETY
Juvenile Justice Commission

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March 21, 2024
NOTICE OF JOB VACANCY
JJC #053-24

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Juvenile Justice Commission, for applicants who meet the requirements specified below:

TITLE: Superintendent Residential Group Center

SALARY: \$90,643.87 to \$129,354.76

LOCATION: [Juvenile Justice Commission](#)
Warren RCH
509 Brass Castle Road
Oxford, NJ 07863

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under the direction of a Regional Program Supervisor, or other supervisory official in the Juvenile Justice Commission, manages the staff and activities of a Residential Group Center; directs the care and custody of juvenile offenders, treatment, social service, education, and medical programs for residents, and the preservation of public safety; manages staff and work activities; prepares and signs official performance evaluations for subordinate staff; does other related duties as required. Please see the Civil Service Commission (CSC) job specification for additional information: info.csc.state.nj.us/jobspec/61685.htm.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Five (5) years of experience involving the care and custody of at risk youth confined to a residential or rehabilitative facility, three (3) years of which shall have been in a supervisory capacity.

NOTE: Applicants who do not possess the required education may substitute additional experience as indicated above on a year for year basis.

NOTE: A Master's degree in guidance and counseling, education, sociology, criminology, psychology, or social work may be substituted for one (1) year of non-supervisory experience.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

SAME APPLICANTS: If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. You are also required to apply via the NJ CSC SAME website. For more information on the SAME Program visit the CSC website at: <https://nj.gov/csc/same/overview/index.shtml>, email: CSC-Same@csc.nj.gov, or call CSC at (609) 292-4144, option 3.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

HOW TO APPLY: If qualified, please send a cover letter indicating interest in job vacancy announcement JJC #053-24, proof of degree (if applicable), and a current resume to the Recruitment Officer at jjcrecruitment@jjc.nj.gov on or before the closing date of **April 4, 2024**.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply

